

# PROSPECTIVE REPRESENTATIVE FORM

## CLASSIFIED PERSONNEL COUNCIL

Colorado State University



**CLASSIFIED  
PERSONNEL COUNCIL**  
COLORADO STATE UNIVERSITY

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**NAME OF EMPLOYEE**

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**DEPARTMENT**

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**PHONE**

I would like to join the Classified Personnel Council (CPC). I am a certified State Classified employee, working half-time or more, who has been employed by Colorado State University (CSU) since June 1, 2023 or earlier, and I am not a CSU Governing Board or System Office employee.

I understand that if I should be elected to serve on the CPC, I will be required to attend CPC meetings, typically held the second Thursday of the month from 1 to 3 pm; I will be required to serve on both CPC and University committees; the term of service for CPC Representatives is three (3) years beginning July 1, 2024; and serving on the CPC may require 5 to 8 hours of my time per month during normal business hours (8:00 am – 5:00 pm). I am willing and able to meet the requirements expected of a CPC Representative.

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**EMPLOYEE SIGNATURE**

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**DATE**

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**NAME OF SUPERVISOR**

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**NAME OF DEPT. HEAD**

I am aware that should the above named employee be elected to serve on the Classified Personnel Council (CPC), the employee is required to serve a three (3) year term beginning July 1, 2024; attend monthly CPC meetings, typically held the third Thursday of the month from 1 to 3 pm; serve on both CPC and University committees; and be permitted to use 5 to 8 hours of administrative leave per month during normal business hours (8:00 am – 5:00 pm). After considering these requirements, I authorize the above named employee to join the CPC.

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**IMMEDIATE SUPERVISOR SIGNATURE**

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**DATE**

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**DEPARTMENT HEAD SIGNATURE**

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**DATE**