

Classified Personnel Council FY18

Dec. 14th, 2017

Holiday (lunch) meeting – Old Chicago's Pizza

Meeting Minutes



CLASSIFIED
PERSONNEL COUNCIL
COLORADO STATE UNIVERSITY

Members present: Jim Abraham, Stacey Baumgarn, Carol Carroll, Sandy Daily, Brian Gilbert, Wayne Hall, Kelly Hixson, Dan Kelso, Clint Kranz, Randy Lamb, Nicole Johnson, Diana Prieto (ex-officio), Derek Rau, Bob Schur (ex-officio), Will Schwab, Megan Skeehan, Laura Snowwhite, and Kristin Stephens

Absent: Leah Bosch (excused), Anthony King (excused), Jeb Stuart (excused), and Ken Young (excused)

1:00 pm – Call-to-Order by CPC Chair, Stacey Baumgarn

Announcements:

- *Happy Birthday* this month to: Kelly, Laura, and Stacey

Reports / Updates:

- A motion to approve the CPC 11-9-17 Meeting Minutes as presented in the meeting packet was made by Kelly, seconded by Brian – motion carried
- Treasurers Report – (Anthony absent, no substantive updates)

CPC Committee Reports:

- Communications – Megan Skeehan / Will Schwab
 - Professional Development Award – applications due Jan. 10, 2018
 - A *CPC Communicator* coming out next week with information on all active awards. Please help share information about nominations and opportunities!
 - Please direct all requests for communications to Will and Megan as they have volunteered as co-chairs of the Communications Committee (and Megan can help to update the CPC website pages as needed)
- Employee Recognition – Carol Carroll
 - Everyday Hero Awards are being processed, 5 total for fall 2017
 - Need to update CPC website with Everyday Heroes for 2017
 - Committee will be meeting first Friday in January
 - Contacting a few departments about the CPC Educational Assistance Award via routing through the department to prevent taxes taken from the award (?) – more info to follow
 - Will need help reviewing award nominations and applications – volunteers?
- Legislative – Brian Gilbert
 - Following developments on competing PERA proposals
 - Continuing to review leave policies – getting everything together to compare to any changes the state may propose
- Outreach Events – Kristin Stephens
 - HDS Resource Fair to be held Jan. 2nd, 2018 – will be sending out request for volunteers

- Jan. 3rd, 2018, 9:00-10:15 am – HDS Conference Style Training – “Why the CPC matters to you” – a session for information and recruiting. If you are interested in helping present, contact Kristin
- Jan. 8th, 2018, 9:00-9:45 am – Professional Development Institute – “Why the CPC matters to you” – a session for information and recruiting – Lory Student Center
- Working on a spring outreach event to be held in the new Biology building
- Awards luncheon – date and room needed. Celebrate CSU is April 11th. Our event has to be after April 11th. This annual luncheon can replace our CPC meeting or, if council approves we should host this event on a different day than our regular meeting. Megan will work on seeing what room availability the last two weeks of April, will send out Google form with options available to CPC
- Kelly, Anthony and Kristin volunteered at the Mobile Food Pantry this past month. Served almost 500 people! Predominantly students but also saw many CSU staff. If you want to volunteer, there will be food trucks through the rest of the year, contact Jeb
- Work Life – Kelly Hixson
 - Looking at mobile pet and human health clinic (similar to what visited near the National Western Center in Denver this fall). This is a big project, might be too much for CPC to do alone. Emma Chavez provided some ideas and resources for making this happen
 - New CSU Health & Medical Center is not seeing the traffic they were anticipating, want to promote this – be sure to include info in next *CPC Communicator*
 - <https://afmnoco.com/location/csu-office>
 - Colorado WINS – should we get more information to pass on? Will S. offered to provide some contact information to get Work Life Committee connected
- Executive – Stacey Baumgarn
 - Please help review the [CPC website](#) and click on links. Check it out. Let Megan know if there are any errors or missing things
 - PERA changes, competing proposals, and questions. We can (and will) encourage CSU employees asking questions to contact their elected state reps., and to stay personally informed. CPC can be a source to share information but, does not intend to take a formal position on proposal changes at this time
 - Greg Smith, the Executive Director with PERA (who just visited with us at CSU on Nov. 1st, 2017), died suddenly on Dec. 12th, 2017
 - Federal Tax Bill – will likely have impacts to the State budget, CSU budgets, etc. We do not know many details right now but will do our best once the new year begins
 - The CSU budget process is in full swing. The FY19 Draft Incremental Budget Version 3 was presented this past week to the CSU Board of Governors – it modeled a 3% salary increase for all employees – loosely based on the Governor’s Proposed Budget which also recommended an increase of 3% for State Classified employees
 - Stacey (and the Legislative Committee) will keep an eye on Joint Budget Committee hearings happening this month (for higher ed., DPA, and PERA) – these hearings inform the long bill. And, any changes to PERA could have an impact on the CSU budget too

- Other reports:
 - Bob Schur – there are four policies currently under development. Look at Policies Under Development for details and information regarding: Effort Reporting, Institutional Base Salary, Central Administrative Data Governance, Sponsored Programs Accounts Receivable
 - <http://opc.prep.colostate.edu/policies-under-development>

Meeting adjourned – **Thank you** – see you next month

Next CPC meeting – Thursday, Jan. 11th, 2018 – 1-3 pm – LSC, Room 304-306

- Guest speaker: Marsha Benedetti, Associate Director, Training and Organizational Development