

# CPC Communicator

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A newsletter of the CSU Classified Personnel Council  
(CPC)

March 2, 2018



CLASSIFIED  
PERSONNEL COUNCIL  
COLORADO STATE UNIVERSITY

## CPC Wants YOU!!!

### Seeking new Classified Personnel Council representatives

- Have you ever considered joining CPC? Would you like more information on who we are and what we do? Do you love **PIZZA**?! We are hosting a casual information session on **Wednesday, March 7<sup>th</sup>** at noon in Wagar, room 231 and the pizza is our treat! Please RSVP if you'll be joining us for lunch to make sure we have enough food for everyone. Just send a quick email to [Stacey.Baumgarn@colostate.edu](mailto:Stacey.Baumgarn@colostate.edu)
- If you can't make this session, feel free to join us at our next CPC meeting on Thursday, March 8<sup>th</sup> at 1:00 p.m. in LSC 304-306. Our guest speaker will be Lynn Johnson, Vice President of University Operations. You may learn something new, make a new friend, or even have a laugh or two. 😊
- Or visit the CPC [website](#) for more information on the council and how to become a member.

## Educational Assistance Award

### Now accepting applications for Spring 2018

- The Educational Assistance Award was established by the CPC in 2009 to assist State Classified employees seeking to further their education.
- Recipients may use the \$500 (taxes will be taken out of this amount) award to meet any needs associated with furthering their education: tuition, certifications, books, childcare expenses, transportation costs, etc.
- Visit the CPC [website](#) to learn more about the award and to apply. Applications must be submitted by 5:00 p.m. on Friday, March 23, 2018.

## State Classified Performance Evaluations

### The Truth Behind the Myths

- With performance evaluations right around the corner, CPC would like to dispel a few of the myths that surround the performance evaluation process.  
**MYTH 1** – There is a “quota” or limited number of threes that supervisors are allowed to give out. This is not true.

**MYTH 2** – If you disagree with a rating, you can dispute it by simply not signing the performance review form. This is not true.

**MYTH 3** – There is no way to influence salary increases because the Colorado Department of Personnel and Administration determines how much employees will receive. Not true – the amount is determined by your state legislators and they need to hear your voice!

- Make the most out of your review by [learning more](#) about the truths behind the State Classified review process.
- You can also visit the [CSU HR website](#) or the [Colorado Division of Human Resources website](#).

## Employee Recognition Opportunities

### Positive Action Award

- This award recognizes individuals, groups, units or departments that have made a positive contribution to State Classified employees at Colorado State University.
- The deadline to submit a nomination is Friday, March 23<sup>rd</sup> at 5:00 p.m. For more information or to submit an application, please visit the CPC [website](#).

### Everyday Hero Award

- The Everyday Hero is a special, on-going program sponsored by the Classified Personnel Council to recognize the day-to-day achievements of any CSU employee (state classified, administrative professionals, and faculty).
- Nominations accepted year-round. Please consider [nominating](#) your Everyday Hero today!

## Tax Support

### Free Tax Return Assistance

- The Department of Accounting in the College of Business is partnering with AARP Tax-Aide to offer individual tax return assistance to the CSU and Fort Collins communities.
  - **When:** Saturdays, Feb. 3 – April 14 (not operating on March 10 or 17) from 10 am to 4 pm
  - **Where:** Basement of Old Rockwell Hall (look for signs)
- Be sure to bring all necessary tax documentation so that your return can be processed when you come in. Services are first come, first serve.

## Housing Assistance and Questions?

### Neighbor to Neighbor

- CSU Off-Campus Life has partnered with Neighbor to Neighbor (N2N), a non-profit housing resource organization, to provide Larimer County residents with options and services available in the area of stable housing.
- One-on-one housing counseling sessions are available Monday-Friday between 9am-3pm in the Off-Campus Life office (LSC Rm 274).
- For more information, visit their [website](#) or call Debbie Mayer at 970-491-3233.

## Immigration Issue Information

### Reduced rate immigration attorneys through Student Legal Services

- Student Legal Services (SLS) has contracted with two experienced immigration attorneys to assist undocumented students navigate immigration issues.
- For CSU staff members not eligible for the student program, the immigration attorneys will provide an initial advisement for a reasonable fee (\$100 to \$150).
- If you or someone you know needs immigration advice, contact SLS at 491-1482 or visit their website for more information. The earlier one gets accurate advice, the more options there may be to solve immigration problems.

## FITLife

### Health and Financial Wellness Event

- The 2018 [FITLife event](#) provides employees with tools and information about maintaining a healthy lifestyle and planning for retirement.
- Presentations will be held March 20-22, Lory Student Center, Room 382 or available via video conference.
- [Pre-registration](#) is recommended due to LSC room capacity requirements.

## Let's be great together

### We can all learn – we can all do the right thing

- CSU has launched an amazing new resource and website focused on the First Amendment and free speech in higher education that offers resources and information for those navigating these complex issues here at CSU. The new site is live today at <https://firstamendment.colostate.edu>
- However, as Dr. Frank has encouraged us – “If anyone experiences direct harassment or threats to their personal safety, please contact CSUPD, [Tell Someone](#), or the new [bias reporting hotline](#) so that we can respond effectively.”

## Other Topics and Tidbits

### Dates to Remember

- March 23<sup>rd</sup> – applications due for [Educational Assistance Awards](#)
- March 27<sup>th</sup> – nominations due to [become a CPC Representative](#) – join us!
- Wednesday, May 2<sup>nd</sup> – State Classified Benefits Fair – Watch for details coming soon!

### Random fun things to check out?

- Watch the video about [CSU's pipe organ: A half-century of amazing music](#)
- [8 Ways to Enjoy Spring Break in Fort Collins](#)
- Holy moly – have you visited the [CSU YouTube Channel](#) – State of Possibility indeed!

**Thanks for reading! We think YOU are GREAT!**

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Classified Personnel Council | Colorado State University

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The Classified Personnel Council appreciates your willingness to stay informed about State Classified and Colorado State University issues and events. The *CPC Communicator* is intended to be an infrequent dissemination tool that is quick and easy to navigate. It will always be a work in progress, so please feel free to reply with any ideas, suggestions, and items to include. Anyone can sign-up for the *CPC Communicator* [here](#). If at any time you wish to no longer receive *CPC Communicator* emails, simply reply with 'Unsubscribe' typed in the subject line. It may take a couple days, but eventually you will receive an email confirming your email address has been removed.