

**Classified Personnel Council FY17
Meeting Minutes
February 9, 2017
Colorado State University, Lory Student Center 304-306**

Members present: Jim Abraham, Stacey Baumgarn, Leah Bosch, Carol Carroll, Sandy Daily, Brian Gillbert, Wayne Hall, Kelly Hixson, Adrian LaRue, Ed Schwab, Megan Skeehan, Laura Snowwhite, Kristin Stephens, Jeb Stuart, Veronica Nicholson, and Marvin Withers

Absent: Geri Baker (excused), Sheila Durnil, Dan Kelso, Anthony King (excused), Clint Kranz, and Derek Rau

Guest presenters: Lynn Johnson (Vice President for University Operations)

Other guests: Karl Bendix (AP-Rep), Dave Bradford (PTS), Martin Carcasson (CPD), Paige Flores (volunteer), Eric Gardner (volunteer), Pam Jackson (DER), Anselma Lopez (VPEA), Maria Lourdes Zavala (Access Center), Diana Prieto (ex-officio), and Bob Schur (ex-officio)

1:00 pm – Call to Order by CPC Chair, Stacey Baumgarn

Call-to-Order / Announcements / Reports:

- Welcome members and guests – thanks for visiting

Guest presenters: Lynn Johnson – Vice President for University Operations & Dave Bradford – Director, Parking and Transportation Services

- Special postcards sent out to all employees for FY18 parking services information sessions, these should be arriving in your offices today/tomorrow.
- Context of the FY18 Parking Plan:
 - Feb-March information sessions will share the basics of the plan put together by all information and data gathered this past year. Through March, PTS is asking for suggestions and updates for consideration in the FY18 plan. Board of Governors will vote on plan in May, then parking plan will be implemented July 1, 2017
 - While alternative transportation options have increased, growing campus and community populations have also impacted parking planning. Neighborhoods around campus are implementing parking permits which is also putting pressure on parking services
 - Cost of living is considered
 - 7,200 employees on campus, and 30,000 students coming to campus on any given day
 - 10,000 permanent short term parking spaces, last fiscal year (FY16) 9,419 permits sold for these spaces
 - Parking Services is an auxiliary and is self-funded, no state money can be used to help pay for it. Parking permit revenue funds: parking operations, maintenance and construction of spaces and lots, and funds alternative transportation programs
 - With the help of the Center for Public Deliberation – data has been collected this past 9 months – studying feedback from campus community to create the FY18 plan. There is also a Parking Services Committee which has representation from all employee groups and students
- Parking options that were considered:
 - Salary based model – turns out all salary groups would end up paying more to cover parking expenses. It is also hard to apply this model to students
 - Tiered model – presented two years ago, not a lot of interest at the time. Based on willingness/ability to pay closer to the center of campus
 - Combined faculty/staff/student lots – did not receive report from employees
 - Lot specific permits – too confusing, rigid, does not allow for flexibility

- Proposal moving forward is similar to the current model but, with a few changes:
 - Parking still moving to perimeter, additional low cost options, broaden the availability for reserved permits – these will cost significantly more money. Start slowly and see where demand drives this option
 - Permit costs going up 3% in FY18, 3 years of 3% increases being presented to Board of Governors. Resident student/hall lots are going up 32%
 - There will not be a subsidy for State Classified employees in FY18
 - Parking rates are still consistent or lower when compared to peers, and since parking must be self-sustaining there are issues
 - All State and service vehicles on campus will now be required to have a parking permit – this might help drop overall rates moving forward
 - Not changing from FY17: discounted rate at Research Blvd. parking lot – Around the Horn will continue to service this lot (Stacey asked about operating hours [extending] for Around the Horn to help early arriving and late shift employees – Lynn suggested that work continues with city and ASCSU right now to figure out additional support for evenings, weekends, and bolstering certain routes. Extended hours for on and off campus is very important in this discussion. CSU is aware of the needs of our employee groups who have extended hours of service). \$12 daily permits, \$1.75 per hour pay parking
 - Some costs are declining:
 - Moby lot - \$400 for faculty/staff (event nights, vehicles must move by 4pm – Lynn suggested that an email list be created for those who purchase these permits so that they can plan. Individuals coming in at 2:30/3 using that lot will need an alternative lot when there are events at Moby)
 - Ingersoll – residential students \$400
 - \$8 daily in Moby
 - \$6 daily in Research Blvd
 - Days of week parking permit – MWF (3/5 cost of an A permit) and TR permits (2/5 cost of an A permit)
 - Retiree permits – extend a free Transfort pass to all retirees. But, moving forward retirees will only have free parking until July 1, 2021. After July 1, 2017 only in research lot, may have an A lot pass, but will have to pay the difference. As of July 1, 2021 we will phase out the retiree parking program all together (those who pay for parking cover retiree permits)
 - 30-year permit program (200 free in FY16) – currently average salary is \$104k, annual cost is \$100k. New plan:
 - 30+ years of service, earning <\$50k – get free permit
 - Earning <\$75k but more than \$50k – 50% off A permit
 - Those earning \$75k or more they will not have a discount and will not receive a free permit
 - Government vehicles, 100’s on campus daily – will now be required to purchase a special permit, J permit for service vehicles, regular State vehicles must purchase A permits. Will change the State vehicles spaces to “service vehicle” spaces. Visitors driving State vehicles will need to pay for a daily permit.
 - Vehicles used less than once a week will be pushed to Research Blvd or to Foothills campus
 - Emergency vehicles will always be exempted when responding to an emergency
 - Handicapped spaces will be lot specific, you cannot just get the Research Blvd handicap space then park on main campus

- Through the year, lots are monitored for behavior changes, open space, etc., if parking services sees a way to adjust plans to better serve campus populations

Normal Business:

- Approval of January Meeting Minutes. A motion to approve the minutes was stated by Jeb Stuart, with a second by Marvin Withers, all “ayes” for approval
- Treasurers Report – we are currently under budget \$8200 left in budget

General Updates / Reports:

- Report: Open Forum with Dr. Frank – Feb. 7th, 2017
 - Megan, Stacey, and Kristin were at the open forum in person. There were some concerns that CPC will bring to Lynn Johnson and Diana Prieto with some general concerns we had
 - Main themes taken from the open forum: salary/pay (attracting and retaining talent)
 - 1-5 rating scale goal July 1, 2018
- Report: Statewide Liaison Council – Anthony King – he had sent his report, they are working on a letter to send to the governor. If we can get it we will hopefully distribute as a template for others to use to send to elected officials
- Dates to remember
 - Nominations for Outstanding Achievement Award – due Feb. 24th, 2017
 - Nominations for Positive Action Award – due Mar. 17th, 2017
 - CPC Annual Recognition Luncheon – Monday, April 24th, 2017 – 11:30 am

CPC Committee Reports:

- Legislative – Brian Gilbert – reaching out to our reps for their thoughts on the set of PERA bills out there (email from Brian)
- Executive – Stacey Baumgarn
 - Can you recruit a new member to CPC? 7 open seats right now – deadline to join council March 24
 - Nominations for Executive Committee – volunteer who can manage the executive committee election (not interested in seeking a seat on executive committee, will receive self-nominations and handle that process). Carol Carroll has volunteered to take this role on since she will not be on the executive committee this next year.
 - Annual meeting with Dr. Frank – once a year, with Stacey and Kristin coming up

Other reports:

- Kelly Hixson suggested we invite Emma Chavez to our CPC events, good opportunity for her to connect with employees too. And, HDS wants to help CPC with the float/homecoming parade!
- Employee Appreciation Board is looking for groups to recognize.
- Asked Diana Prieto to let us know about Benefits Fair
- We were planning on not having a May meeting even though the awards luncheon is at the end of April, but we are thinking about having a speaker from PERA come in May. We will check in with everyone in the next month or so to update on the status of a May meeting.

Meeting adjourned – **Thanks for attending** – see you next month!

Next CPC meeting: Thursday, March 9th, 2017 – 1-3 pm, Lory Student Center, Room 304-306