

Classified Personnel Council Meeting

Thursday, June 14th, 2018 – 1-3 pm

Regular monthly meeting



**CLASSIFIED
PERSONNEL COUNCIL**
COLORADO STATE UNIVERSITY

Agenda

Call-to-Order

Announcements:

- *Happy Birthday* this month to: Jim A., and Randy L.

Reports / Updates:

- Approval of CPC 5-10-18 Meeting Minutes
- Treasurers Report – Stacey
- PERA Bill, SB18-200 signed – and, June 25th info session
- Living Wage
- CPC member plaques – return old – discuss new
- Annual Retreat – July 12th, 2018 – location TBD

Election of Treasurer for FY19

- Consideration of Nicole Johnson

Approval of CPC FY18 Annual Report

CPC Committee Reports:

- Communications – Will Schwab & Megan Skeehan
- Employee Recognition – Carol Carroll
- Legislative – Brian Gilbert
- Outreach Events – Kristin Stephens
- Work Life – Kelly Hixson
- Executive – Stacey Baumgarn

Meeting adjourned – **Thank you!**

Dates to remember:

June 25th – PERA Bill / SB18-200 info session – 10:30-11:30 am – LSC, Ballroom 350-A

July 12th – CPC Annual Retreat – 8:30 am-3:30 pm – location TBD

Sept. 12th – CSU Employee Appreciation Event! 4-6:30 pm @ the stadium!

FY18 CPC Calendar for June 2018

JUNE

- **EXECUTIVE** Spend remaining funds and closeout year-end account
- **EXECUTIVE** Complete officer transition
- **EXECUTIVE** Plan next year's budget
- **EXECUTIVE** Order name tags for new members
- **EXECUTIVE** Host CPC new member orientation: discuss Constitution & Bylaws, budget, goals, vision, member expectations, etc.
- **CHAIR** Prepare the annual report for approval by the Council before submitting to President and designee
- **TREASURER** Prepare a fiscal year-end Treasurer's Report
- **SECRETARY** Collect CPC Representative plaques from non-returning members
- **SECRETARY** Schedule meetings / reserve rooms for the next year
- **VICE CHAIR** Assign representatives to CPC and University committees
- **COMMITTEE CHAIRS** Send a summary of committee activities and accomplishments and an updated list of committee roles and responsibilities to the CPC Chair
- **UNIVERSITY COMMITTEES** Send a summary of committee activities and accomplishments to the CPC Chair
- **RECOGNITION** Review and update (if necessary) award criteria and processes for next year
- **OUTREACH** Work with CSU Events to finalize Annual Employee Appreciation Event details

CPC Chair Report for June 14th, 2018



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What follows a brief narrative, is a listing of the meetings I have attended. I have also listed a short series of meetings coming soon.

Note: With each *CPC Chair Report* I intend to share a few highlights and mention things that are not likely to be discussed at the regular meeting. I hope to give you a sense of where I am going, who I am meeting with, and the topics under discussion. I expect you will have questions or input to these conversations. If and when you do, send an email – I am happy to provide additional information, context or details.

Thanks for all you do – Stacey Baumgarn, CPC Chair for FY18.

Extra Note: I wrote my first Chair Report on August 13, 2015, since then, I have written 32 (almost monthly) reports. It is bittersweet to prepare this final report for you. It has been my honor and my pleasure to serve as the CPC Chair these past three years. Where I have had my shortcomings – I bear full responsibility. If I have been effective or useful – it is because of you, each of you, who have carried me through these months and years. ***Thank you.***

Thank you:

- To every CPC member who has served on a CPC Committee this year – great work!
- To every CPC member who served on a University Committee this year – your representation is critical and valuable – thanks for showing up and being the voice of your State Classified colleagues
- To Diana Prieto and Bob Schur – as invaluable Ex-officio members of the CPC. Your participation, information, and support is greatly appreciated – thank you both

Updates of note:

Re-envisioning CSU – May 16th

This was the final meeting for the Re-envisioning CSU working group. I began serving on this committee when it was first formed in fall 2015. Initiated by President Frank in his 2015 Fall Address – as a discussion about who and what do we want to be as a university by 2020 (the 150th birthday of CSU) and, who and what do we want be in the next 150 years? The working group moved through three distinct phases: discovery and listening (collecting ideas); reflection, brainstorming, and culling ideas; planning, budgeting and implementation. After collecting many hundreds of ideas and suggestions – the working group sent many ideas to various campus partners through the years – some of which are already in process and being implemented (workshops on First Amendment, and development of the Aggie Trail). The working group will now formally send an additional set of 12-15 recommendations to President Frank to be considered and/or implemented between now and 2020. I have been asked to write the letter summarizing the groups work over these past 3-years to present to Dr. Frank.

Meeting with Diana Prieto – May 17th

Our discussion focused on future email(s) from HR regarding the 3% cost of living increase coming for State Classified employees, as well as other issues related to total compensation that may affect an employee's actual take-home pay. Likely this information will come from HR in several emails as timing of accurate information will drive opportunity.

We also discussed some of the likely provisions to be included in the roll-out of the Living Wage initiative. There is a meeting scheduled for June 11th where more details will be shared with Council leadership and key campus stakeholders. Hopefully I can provide an update on some of these details at our June 14th CPC regular monthly meeting.

Letter of support for CSU to serve a mid-term election pooling place – May 30th

Working with Shannon Wagner, Chair of APC, we prepared a joint letter of support, on behalf of both APC and CPC, for Tom Hoehn – former CSU employee and current community member who requested this support. At the May 10th CPC regular monthly meeting, CPC members approved a motion to prepare and send a letter of support. Done. Shannon and I signed and sent our letter on June 1, 2018. I am happy to share a copy of the letter upon request.

CPC Executive Committee – June 7th

We covered our usual agenda items but had some conversations regarding our need to replace Anthony King (we miss you Anthony – but, congratulations!). We also discussed many items related to the transition and start for the FY19 Executive Committee. Heads up CPC members – you may receive a few more emails than normal but, this is the nature of the beginning of a new year. Keep reading, keep engaged. Get excited! The future is yours!

Where has Stacey been?

Meetings and activity:

May 10 – CPC regular monthly meeting
May 14 – APC regular monthly meeting
May 14 – CPC Committee Chairs
May 15 – APC/CPC/Faculty Council Chairs & Vice Chairs (+Megan)
May 16 – Re-envisioning CSU (+Megan)
May 17 – Chair & Vice Chair meeting with Diana Prieto
May 18 – Chair transition meeting with Megan
May 23 – Celebrate! CSU debrief meeting
May 23 – C2C Advisory Committee (Commitment 2 Campus) (+Megan)
May 29 – APC/CPC Chairs & Vice Chairs (canceled)
May 30 – CPC By-Laws discussion with Bob Schur
May 30 – Write letter of support for CSU as a mid-term polling location with APC Chair
June 7 – CPC Executive Committee
June 11 – APC regular monthly meeting
June 11 – Living Wage Task Force (+Megan)
June 11 – Professional Development Award meeting

Meetings coming soon:

June 14 – CPC regular monthly meeting
June 18 – Chair & Vice Chair meeting with Diana Prieto (+Megan)
June 18 – President’s Sustainability Commission
June 19 – Fall planning for Employee Voice Survey follow-up (+Megan)
June 20 – APC/CPC Chairs and Vice Chairs with Lynn Johnson (VPUO) and Cara Neth (+Megan)
June 25 – PERA and SB18-200 information session
June 26 – APC/CPC Chairs & Vice Chairs (+Megan)
June 30 – the party for Stacey is officially over 😊

Dates to remember:

June 25 – PERA and SB18-200 information session – 10:30-11:30 am – LSC, Ballroom 350-A
July 12 – CPC Annual retreat – 8:30-3:30 – location TBD
Sept 12 – 2018 CSU Employee Appreciation Event – 4-6:30 pm – @ Canvas Stadium!

Other happenings:

June 8-Aug. 12th – [Colorado Shakespeare Festival](#) – Boulder, CO
June 13th – [Lagoon Summer Concert Series](#) kicks off – 6 pm – west lawn of the LSC – check the website for the line of performers and food trucks!
[Party on the Porch](#) – The New Belgium Porch is open for Happy Hour every Wednesday (except July 4th) from 4-6 pm – enjoy a beverage before the concert?
June 15th – 1:30-2:30 pm – Public celebration for naming [Canvas Stadium](#) – Stadium Club, 4th fl.
June 24th – [Pikes Peak International Hill Climb](#) – near Colorado Springs, CO
June 28th – [International Night at the Library](#) – 7-8 pm – Front Range Community College Campus Library
Aug. 8-10th – [Bohemian Nights NewWestFest](#) – FREE music and music and music
Aug. 24-Sept. 3rd – The [Colorado State Fair](#) and Rodeo – Pueblo, CO
Sept. 1st – [Tour de Fat](#) – you may participate – or, enjoy the best people watching ever



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Nicole Johnson Interest Statement – Treasurer of CPC FY19

In July I will have completed my first year as a CPC member, and throughout this last year I have so enjoyed working with everyone on the council and seeing the dedication to making our campus the best place to work. I would love to support CPC in a greater capacity, and I believe I could do so as Treasurer. As Treasurer, I would continue our processes of fiscal responsibility and answer financial questions so that our committees can carry on with their work. Having worked in our Kuali Financial System daily for the last three years, and with my grasp of university rules and regulations, I believe I could serve the council well in this role. Thank you for your consideration.

From: CPC Website
To: [Skeehan, Megan](#); [Baumgarn, Stacey](#)
Subject: New submission from CPC Committee Report
Date: Tuesday, June 12, 2018 8:48:10 AM

CPC Committee

Communications Committee

Email:

megan.skeehan@colostate.edu

Date of Meeting

05/24/2018

Time of Meeting:

01:00 pm

Location of Meeting:

Rockwell West 211

Members Present:

Laura Snowwhite, Dan Kelso, Leah Bosch, Megan Skeehan

Topics/Issues Discussed:

- *Reviewed the end of year committee report
- *Discussed transition of leadership - Megan will sit on committee but will not be chair. Will transition to chair of Outreach Committee
- *Discussed CPC communicator to come out in June - summer events and resources, PERA update
- *Think of goals for communications committee for FY19

Action Items:

- *Laura Snowwhite to create draft of June CPC Communicator
- *Recruit new members to the committee
- *Think of goals for FY19
- *Megan finalize and submit communications end of year report

Do you wish to provide a verbal update at the next regular CPC meeting?

No

Next Meeting:

July 2018

From: CPC Website
To: [Skeehan, Megan](#); [Baumgarn, Stacey](#)
Subject: New submission from CPC Committee Report
Date: Monday, June 11, 2018 10:03:44 AM

CPC Committee

Work Life Committee

Email:

Kelly.Hixson@colostate.edu

Date of Meeting

06/05/2018

Time of Meeting:

02:30 pm

Location of Meeting:

LSC Commons

Members Present:

Meeting was canceled; Kelly couldn't get away to chair meeting, Maria was still out on medical, Bob & Emma had just got back into town from a trip, Randy was on vacation.

Topics/Issues Discussed:

Emailed-no one had any updates or new tasks

Action Items:

N/A

Do you wish to provide a verbal update at the next regular CPC meeting?

No

Next Meeting:

July 9, 2018