

# CPC Communicator

Volume 19, Special Edition: Awards and Recognition

A newsletter of the CSU Classified Personnel Council (CPC)

February 12, 2019



CLASSIFIED  
PERSONNEL COUNCIL  
COLORADO STATE UNIVERSITY

## Donate to the Leave Sharing Program

The Leave Sharing Program is in need of leave hours. Please consider donating a portion of your annual leave so the leave bank balance may be replenished for existing and future State Classified Staff Requests. It's easy to contribute – simply complete a [donation form](#) and return it to your department's Oracle/payroll liaison. Completed forms should be returned to HR.

## Classified Personnel Awards and Recognition Opportunities

We know that the State Classified employees at Colorado State University do amazing work every day, and we want to recognize the hard work and efforts by our employees. There are several award and recognition opportunities available to nominate State Classified employees available now. Please consider nominating an employee who deserves recognition! Deadlines for many of these awards is February 15 at noon, so get your nominations in today!

### CPC Everyday Hero award

- The Everyday Hero is a special program sponsored by the Classified Personnel Council to recognize the day-to-day achievements of all CSU employees (State Classified, Administrative Professionals, and Faculty). Nominations accepted year-round. Anyone can nominate a State Classified employee for this award!
- For more information and to submit a nomination, please visit the CPC [website](#).

### Outstanding Achievement Award

- The Outstanding Achievement Award recognizes meritorious and outstanding achievement in job skills and/or service to the University by State Classified employees. Up to five awards are given, which consist of a plaque, \$1,000 award, and special recognition at the annual Celebrate! CSU event on April 10, 2019. Anyone can nominate a State Classified employee for this award!
- For more information and to submit a nomination, please visit the CPC [website](#).  
**Applications must be submitted by February 15, 2019.**

### Positive Action Award

- The Positive Action Award recognizes individuals, groups, units, or departments that have made a positive contribution to State Classified employees at Colorado State University by fostering a supportive work environment, improved campus climate, and/or positive work experiences for State Classified employees. Anyone can nominate an employee/group for this award!
- For more information and to submit a nomination, please visit the CPC [website](#).

## Administrative Professional Awards and Recognition Opportunities

Just like State Classified employees, Administrative Professional employees do amazing work every day and deserve recognition for their efforts that help keep the university operating and being an amazing place to work. There are several award and recognition opportunities for Administrative Professional employees at CSU available now. Please consider nominating a deserving employee who deserves recognition!

### AP Stars Award

- The AP Star Award was created to express appreciation by recognizing the accomplishments of Administrative Professional (AP) employees who have demonstrated outstanding individual performance at CSU. The goal is to recognize AP's who make a difference and "shine" in our CSU community. Anyone can nominate an AP employee for this award!
- For more information and to submit a nomination, please visit the AP [website](#).

### Distinguished AP Award

- The Distinguished Administrative Professional Award recognizes Administrative Professionals with continuous meritorious and outstanding achievement in areas of operational efficiency, leadership and mentoring, innovation, and the Principles of Community at Colorado State University. A maximum of five (5) award recipients are selected each year, and these amazing individuals each receive a commemorative plaque, an award of \$1,000 and special recognition at the annual Celebrate! CSU event on April 10, 2019.
- For more information and to submit a nomination, please visit the AP [website](#).

If you want to nominate an employee for an award but are unsure which employment category they are in (State Classified vs Administrative Professional vs Faculty), you may contact the HR Service Center (491-6947 or [HR\\_Service\\_Center@mail.colostate.edu](mailto:HR_Service_Center@mail.colostate.edu)), or Erika Borges in University Operations (491-5258 or [eborges@colostate.edu](mailto:eborges@colostate.edu)), or ask the supervisor of the individual.

### Employee Appreciation Board unit recognition

- The CSU EAB recognizes groups for their hard work monthly. To nominate a department or office, visit the EAB [website](#).

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Classified Personnel Council | Colorado State University  
Website <https://cpc.colostate.edu/>

The Classified Personnel Council appreciates your willingness to stay informed about State Classified and Colorado State University issues and events. The CPC Communicator is intended to be an infrequent dissemination tool that is quick and easy to navigate. It will always be a work in progress, so please feel free to reply with any ideas, suggestions, and items to include. Anyone can sign-up for the CPC Communicator [here](#).